

Element Consulting Group Inc.

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ABOUT ELEMENT:

Element Consulting Group, Inc. is a women and minority-owned small business specializing in end-to-end business management solutions for Federal Agencies, with recent specific focus on Department of Defense (DoD) Space Acquisition programs.

ESTABLISHED: April, 2002

CUSTOMERS AND SERVICES:

FEDERAL:

- Space and Missiles System Center (SMC), Development Planning Directorate (XR), FA8802-07-F-1009, Sub-Contractor
- Acquisition team and item development participation
 - Program requirement analysis and consolidation
 - Contract execution, management oversight and transition support
 - Configuration management for program and business reviews
 - Budget formulation and funds account execution, management and reconciliation
 - Acquisition reporting
 - Travel system management and support
 - Records management and Inspection preparation support
 - Commander's Action Group and media services support

- Space and Missiles System Center (SMC), Development Planning Directorate (XR), FA8802-07-F-2007, Sub-Contractor
- Manpower, personnel and training/education program management
 - Contracting Support: Pre/Post-Award Activities

- Space and Missiles System Center (SMC), Global Positioning System Joint Program Office (GPS JPO), FA8802-07-F-1011, Sub-Contractor
- Contract execution, analysis and management oversight
 - Research, analysis and recommendation for contract acquisition and procurement issues/actions

NON-FEDERAL:

- Vendor Pay Reconciliation Services
- Research and resolution of contract and invoice payment issues for commercial companies providing services to the Federal Government.

REPRESENTATIONS AND CERTIFICATIONS:

SMALL BUSINESS CERTS & SOCIO-ECONOMIC CONSIDERATIONS:

SBA 8(a) Firm
Small Disadvantaged Business
Women-Owned Business, Self-Certified, Apr, 2002
California Small Business Certification
Minority-Owned Business

NAICS CODES:

523920 - Portfolio Management
541330 - Engineering Services
541511 - Custom Computer Programming Services
541512 - Computer Systems Design Services
541611 - Administrative Management and General Management Consulting Services
541618 - Other Management Consulting Services

SIC CODES:

7371 - Computer Programming Services
7372 - Prepackaged Software
7373 - Computer Integrated Systems Design
7374 - Data Processing and Preparation
7375 - Information Retrieval Services
8721 - Accounting, Auditing, & Bookkeeping
8732 - Commercial Nonphysical Research
8741 - Management Services
8742 - Management Consulting Services

GSA SCHEDULE HOLDER:

Professional Engineering Services (PES) Schedule, SIN 871-6, Acquisition and Life Cycle Management, GS-10F-0116T

CCR/DYNAMIC SMALL BUSINESS SEARCH (PRO-NET REGISTERED):

P0307627

ORCA REPRESENTATIONS AND CERTIFICATIONS:

Registered, Exp. 9/19/08

CAGE CODE: 3AZ88

DUNS#: 113642404

TIN/EIN#: 42-1541168

ACCEPT GOVERNMENT PURCHASE CARD: Yes

CAPABILITIES, SPECIALTY SERVICES AND EXPERTISE:

Acquisition Planning/Development
Business Case Analysis
Contracting Support
Contract Execution/Management
Acquisition and Congressional Reporting
Program Reviews and Configuration Control
Budget Formulation/Planning/Execution/Tracking
Financial Management and Account Reconciliation
Formal Process/Procedural Analysis, Documentation & Initiative Implementation
Leadership Action Group Support
Manpower, Personnel and Training Program Management

CONTACT PERSONS:

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